

DRAFT Minutes of The Meeting of Antrobus Parish Council on Monday 20 June 2026 at St Marks Church

Present

Mr M Walsh (Chair) Mrs H Metcalfe (Vice chair) Mr S Batey Mrs C Bunn
Mr C Holmes Mr A Dunkley Mrs L Patelaros Miss L Merry (Clerk) Mr
P Marshall (Ward)

The meeting started at 7:15pm

1. Open Forum – 3 members of the public were in attendance.

1 resident wanted to discuss an upcoming planning application for their land. They discussed the proposals and invited the Council to ask questions or discuss their concerns.

Another resident asked the Council to consider donating £5000 to The Antrobus Loaf for help with paying back loans that have been received and are now due.

To receive apologies for unavoidable absence – Mr J Bloor, Mr C Wright, and Mrs L Gibbon (Ward)

2. To receive Members' Declarations of Interest – Mr S Batey declared an interest in item 12, so would not be participating in any vote for that item.

3. To approve Minutes of the meeting held on 15 June 2026 - (26/21)

RESOLVED to accept the minutes as a correct record of the meeting.

4. Matters Arising

= Finger post clean – no further action and no response to contact. It was **(26/22) RESOLVED** that the Clerk will contact the contractors and advise that due to unfinished works and a lack of contact after several attempts, the Council will no longer be using their services and will be employing further contractors for the job. A survey has been conducted by a contractor employed by Marston Parish Council who undertook work on their fingerposts. The survey was comprehensive and detailed what has been done and what is needed, with a quote to complete works at £350 per post, for a total of 9 posts. It was **(26/23) RESOLVED** that the clerk would instruct the new contractor to begin works. The clerk will also enquire about quotes for the structural work needed on some posts.

= Bus services and road closures – No response from Bus company or Public Transport Planner at CWAC. After further recent incidents where school children have not been brought back to the village and had no warning through the app that the service would not run through the village, it was decided that the clerk would send a further strong email requesting a change. Clerk to copy in Ward Cllr to help pursue a resolution.

= Website MOT – to bring to September meeting

5. Ward Councillors

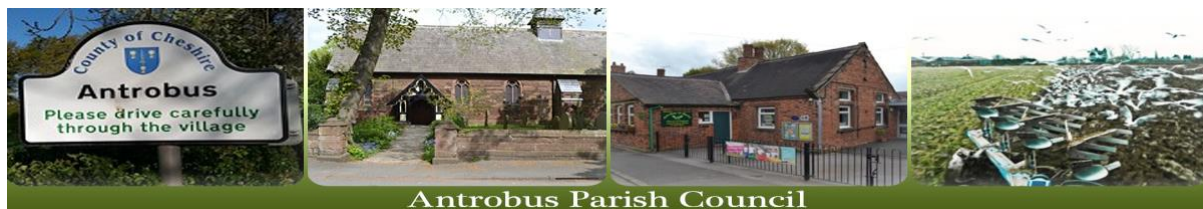
6.1 A July report from the Ward Councillors was received – *To view please visit the [website News section](#)*

6.2 Enforcement – 23/01783/FUL – A second enforcement is to be issued. Enforcement investigation ongoing.

7 A559 'S' bend – No further information on additional signage.

8 Planning

8.1 Planning comments (appendix 3) - **(26/24) RESOLVED** to submit.



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9 Highways –

- 9.1 Hedgerows on Reedgate Lane – Overgrown hedgerows on the highway. It was **(26/25) RESOLVED** that the Clerk will write to the resident advising that due to safety concerns the hedgerows need to be managed by the end of August.
- 9.2 It was decided that the clerk will contact highways to prompt the cutting of the grass verges
All residents can report any concerns directly to Highways using the Cheshire West and Chester [Report it site.](https://www.cheshirewestandchester.gov.uk/residents/contact-us/report-it)
<https://www.cheshirewestandchester.gov.uk/residents/contact-us/report-it>

10 Playground & Defibrillator

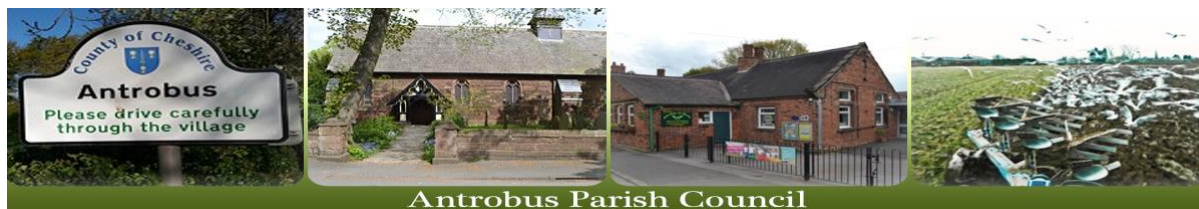
- 9.1 Comments from playground engineer were noted. Further quotes to be gathered. To bring to September meeting.

- 11 Annual review of Community Emergency Plan - (26/26) RESOLVED** contact names updated. Clerk to contact residents to get updated information and permissions. To be reviewed July 2027.

12 Accounts, Finance & Legal

- 11.1 The accounts in Appendix 1 were noted.
- 11.2 Payments list Appendix 2 - **(26/27) RESOLVED** to approve, with a slight change to the amount of clerk pay +£3 as no income tax this month
- 12 To consider moving Council meeting location to The Loaf –** It was **(26/28) RESOLVED** that further council meetings will be held at Antrobus Loaf Village hub and shop. If there is a delay, then St Marks' church is to be used. It was decided that the clerk will advise the Church that the council will no longer be using their space from the end of September.
 Due to funds needed by The Antrobus Loaf it was **(26/29) RESOLVED** that the Council, if agreed by The Antrobus Loaf, will pay £3000, which includes a £500 donation, and £2500 advance for the next 5 years of Council meetings in their hire space. 10 meetings each year held on the third Monday 6.45pm-9.30pm.
- 13 To consider a Cllr writing an information summary for the village newsletter instead of a draft minutes –** To try and improve the readability of the minutes in the village news, it was **(26/30) RESOLVED** that Mr C Holmes would write an informative summary based off the unapproved DRAFT minutes for 1 issue. To be reviewed at the September meeting.
- 14 Ideas for birthday honours –** A nominee was decided. Mr S Batey to reach out to a contact for further information regarding the specifics of the application.
- 15 To organise Village clean up September –** Dates yet to be confirmed.
- 16 Representatives & Working Groups –** Village Hall report –Bookings for hall hire are still low. Please consider booking the hall for your event. The expectation is that there will be a formal opening ceremony for The Antrobus Loaf village hub and shop in early September.
- 17 Notable Correspondence. -** none
- 18 To agree no meeting in August – (26/31) RESOLVED** that the next meeting will be held in September

The Meeting ended at 9:22pm



Antrobus Parish Council

The next meeting of the Parish Council will be **held on Monday 21 September 2026 at 7.15 pm** at The Loaf village hub. If unavailable the location will be Antrobus St Marks Church, starting with an open forum.

Appendix 1 Accounts for previous month

Current a/c 05 Jul	£ 15,041.76	Reserve a/cs	£ 24,451 & 1,958
Cashbook:	£ 15,041.76	Income:	42.37 & 1.46

Appendix 2 Payments

Clerk July expenses	£ 10.30
Clerk pay July estimate	£ 518.70
St Marks Church donation for meeting space – in arears – March, April, May, June, July (5 x summer 40)	£ 200.00

Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE comment, or noting: none as of 14.07.26

CWAC DECISIONS MADE (SINCE LAST MEETING):

25/02012/FUL - Sevenoaks Farm Northwich Road, Antrobus, CW9 6JB - Change of use of existing agricultural building to caravan storage, removal of existing lean-to and installation of doors – **CWAC APPROVED 17 JUN**