

Antrobus Parish Council

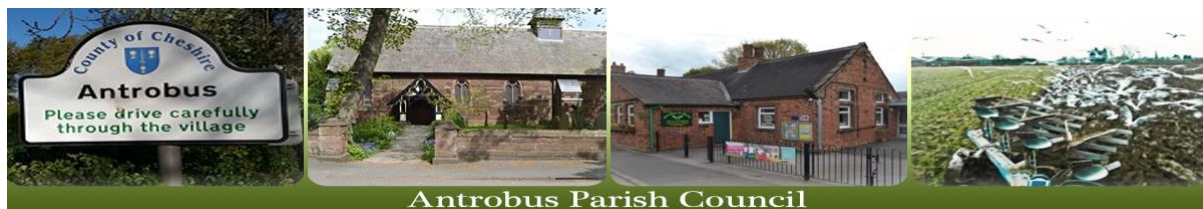
Minutes of The Meeting of Antrobus Parish Council on Monday 17 November 2025 at St Marks Church

Present

Mr S Batey (Chair)	Mrs H Metcalfe (Vice chair)	Mrs C Bunn
Mr T Spiers	Mrs L Patelaros	Mr M Walsh
Mr J Bloor	Mr C Wright	Mr A Dunkley
Miss L Merry (Clerk)	Mr P Marshall (Ward).	

The meeting started at 7:15pm

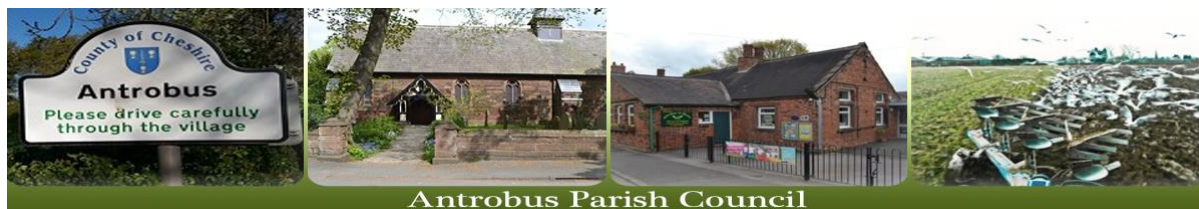
- 1. To receive apologies for unavoidable absence – Ward Cllr L Gibbon.**
- 2. To receive Members' Declarations of Interest - none**
- 3. To approve Minutes of the meeting held on 20 October 2025 - **(25/53) RESOLVED** to accept the minutes as a correct record of the meeting.**
- 4. Matters Arising**
 - = Gully clearance – Gully clearing completed. No further action required.
 - = A559 signage – Chevron signage has been repaired. No further action required.
 - = Finger post clean – postponed until January 2026 meeting
 - = Hollins lane update – Ward Councillor P Marshall chasing highways. A list of works complete and incomplete has been requested.
 - = Trees on Knutsford Lane - Tress have been assessed by Highways as 'no major concerns', some low priority works will be arranged with a time frame of 6 months to a year. The trees have been put on a 3 year cycle to be surveyed routinely.
 - = Overgrown hedges on Barber's Lane and Gibb Hill – No response from Highways, Clerk to write emails to Highway contacts to chase. Ward Cllr will also chase.
 - = Overgrown hedges – Clerk wrote to resident, no response. Postponed to January meeting if no action.
 - = Uneven road surface – Roadway was inspected by Highways - no defects meeting the intervention levels were identified. No further action by APC at this time.
 - = Employer NICs – Payroll accountants confirmed that APC do not meet the threshold to pay Employer NICs.
 - = Adding signatory to bank accounts – Cllr H Metcalfe has now been made a bank signatory.



Antrobus Parish Council

5. **Ward Councillors** An October/ November report from the Ward Councillors was received – To view please visit the [website News section](#)
6. **Planning**
 - 6.1 No planning applications to the date of the meeting. PWG comments and CWAC decisions were noted (appendix 3).
 - 6.2 Enforcement – 23/01783/FUL – Cllr P Marshall still chasing.
7. **Highways –**
 - 7.1. New highways concerns – Due to a lack of road sweeping in Antrobus, Clerk to write to Highways.
All residents can report any concerns directly to Highways using the Cheshire West and Chester [Report It app](#).
8. **Open Forum** – No members of the public were in attendance.
9. **Playground & Defibrillator** - databases updated
10. **Accounts, Finance & Legal**
 - 10.1 The accounts in Appendix 1 were noted.
 - 10.2 Payments list Appendix 2 - **(25/54) RESOLVED** to approve.
 - 10.3 To consider downgrading the Epson print plan - **(25/55) RESOLVED** £10.99 per month.
 - 10.4 To review warm spaces budget and review the whole budget and precept for 2026/27 – It was decided that the finance committee will meet in December to draft the budget and propose the precept. Budget and precept to be approved at the January 2026 meeting. It was **(25/56) RESOLVED** to apply to the Ward Cllrs members budget for £300 for Warm Spaces and £700 for finger post painting.
 - 10.5 To consider migrating all Councillors to .gov emails – postponed until May 2026 meeting.
 - 10.6 To discuss the Clerk's CiLCA training beginning in December – it was noted that the training time and fees will be split evenly with Pickmere Parish Council
11. **Representatives & Working Groups** – Village Hall building delayed due to planning issues with drainage.
12. **Notable Correspondence**. None
13. **To agree no meeting in December** – **(25/57) RESOLVED** to approve the next meeting January 19th 2025. To note the Clerk will be on annual leave from 22nd December 2025 till 5th January 2026.

The Meeting ended at 8:40pm



The next meeting of the Parish Council will be **held on Monday 19 January 2026 at 7.15 pm** at Antrobus St Marks Church, starting with an Open Forum.

Appendix 1 Accounts for previous month

Current a/c 31 Oct:	£ 10,173.42	Reserve a/cs	£ 24,128 & 1,945
Cashbook:	£ 10,173.42	Income:	44.16 & 1.67

Appendix 2 Payments

Clerk expenses	£ 9.85
Clerk pay November	£ 1220.10
St Marks Church donation for meeting space – in arears – Mar, Apr, May, Jun, Jul, Sep, Oct (5 x summer 40, 2 x winter 60)	£ 320.00
SLCC Clerks Training for CiLCA (50% of fee)	£ 210.00
Microsoft 365 annual renewal	£ 84.99
Flagpole flower plants	£ 20.98

Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE comment, or noting: NONE as of 11.11.25

CWAC DECISIONS MADE (SINCE LAST MEETING):

25/03138/AGR - Land At Arley Road Antrobus Northwich - Erection of agricultural produce storage building – **CWAC decision -Prior Approval not required**

22/03649/FUL - Antrobus St Marks Church of England Primary School, School Lane, CW9 6LB - Removal of existing fencing and install a mix of green powder coated secure 2.4m high mesh fencing and 2.4m high hooped railings to the school entrance with associated gates to the site perimeter – **Application WITHDRAWN**

25/03048/AGR - Land At Moss Side Farm Nook Lane Antrobus Northwich - Land At Moss Side Farm Nook Lane Antrobus Northwich – **CWAC decision - Prior Approval not required**

25/02647/PDQ - Land At Crowley Moss Barn Arley Road Antrobus Northwich- Conversion of existing steel framed agricultural building into 1 dwelling – **Application WITHDRAWN**

AWAIT CWAC DECISION: 3