

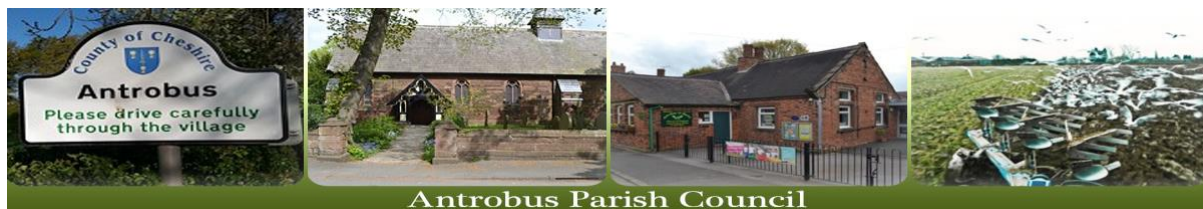
## Minutes of The Meeting of Antrobus Parish Council on Monday 15 September 2025 at St Marks Church

### Present

|                    |                             |                       |
|--------------------|-----------------------------|-----------------------|
| Mr S Batey (Chair) | Mrs H Metcalfe (Vice chair) | Mr M Walsh            |
| Mrs C Bunn         | Mr J Bloor                  | Mr C Wright           |
| Mr T Spiers        | Miss L Merry (Clerk)        | Mr P Marshall (Ward). |

**The meeting started at 7:15pm**

1. **To receive apologies for unavoidable absence** - Cllr L Gibbon (Ward), Mr A Dunkley, and Mrs L Patelaros.
2. **To receive Members' Declarations of Interest** - none
3. **To approve Minutes of the meeting held on 21 July 2025 - (25/44) *RESOLVED*** to accept the minutes as a correct record of the meeting.
4. **Matters Arising**
  - = Knutsford Rd Broken pavement – pavement has been marked up to be completed
  - = Gully clearance – Further details to be passed to Clerk to pass to Ward Cllrs, and CWAC
  - = A559 signage – Ward Cllrs to chase
  - = School yellow lines - completed
  - = Finger post clean – delayed during summer, CW and HM to help
  - = Hollins lane update – on schedule to be completed, Ward Cllr chasing, Clerk to chase with Highways
  - = Trees on Barbers Lane – CB has chased with Highways, marked as urgent
  - = Overgrown hedges – SB to send further information to Clerk for Gibb Hill and Clerk to chase Highways
  - = Drainage ditch Reed Lane – CW to talk with owner
  - = Planning application refusal discussed at open forum – SB and CB visited site. Council updated on plans to be submitted
5. **Ward Councillors** A July/August report from the Ward Councillors was received –*To view please visit the [website News section](#)*
6. **Planning**
  - 6.1. **(25/45) *RESOLVED*** to make Planning comments (appendix 3).
  - 6.2. Enforcement – 23/01783/FUL – Cllr P Marshall still chasing. Enforcement has a backlog



Antrobus Parish Council

- 6.3. Chair report on meeting hosted by CWAC head of planning – SB attended planning meeting with Rob Charnley. Housing targets discussed with a 122% increase from last year (last year 900 houses – this year 2000)

## 7. Highways –

- 7.1. Request for speed limit reduction on Northwich Road – Clerk to send details to Ward Cllr. Clerk to write to CWAC to request advice on speed reduction measures and interactive speed reduction equipment, and to ask for an assessment of speed reduction across the A559 in Antrobus.
- 7.2. Any other new highways concerns – Clerk to report trees on Knutsford road from Low Crescent to the last bungalow. Clerk to report to CWAC street clean for Knutsford Road (St Marks to Hollins Lane).

***All residents can report any concerns directly to Highways using the Cheshire West and Chester [Report It app](#).***

8. **Open Forum** – No members of the public were in attendance

9. **Playground & Defibrillator** - no issues, databases updated

## 10. Accounts, Finance & Legal

- 10.1 The accounts in Appendix 1 were noted.
- 10.2 Payments list Appendix 2 - **(25/46) RESOLVED** to approve
- 10.3 Pay rate for the clerk as per the national pay agreement, with backdating to April - **(25/47) RESOLVED** to approve.
- 10.4 Removal of S. Palmer from accounts, change of address to Clerks home, addition of debit card to bank account noted.
- 10.5 It was **(25/48) RESOLVED** that Mrs H Metcalfe (Vice chair) will be another signatory on the bank accounts to replace P Harrison

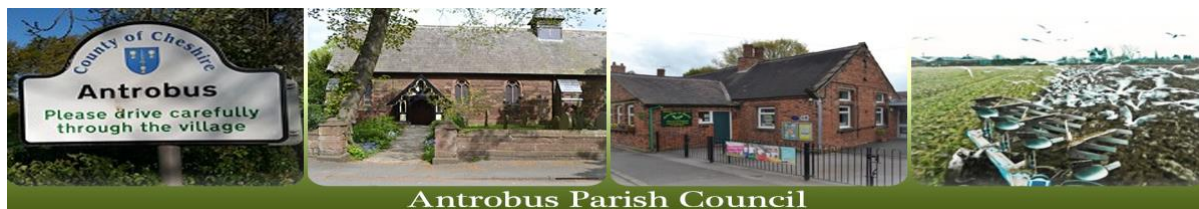
- 12 **Representatives & Working Groups** – Village hub provisional build start date of the 22<sup>nd</sup> September

- 13 **Notable Correspondence**. Unauthorised encampment of caravans on Caravan and Motorhome club at the rear of Antrobus Arms, Northwich Road – was resolved quickly with help from Ward Cllr P Marshall

**The Meeting ended at 8:36pm**

The next meeting of the Parish Council will be **held on Monday 20**

**October 2025 at 7.15 pm** at Antrobus St Marks Church, starting with an Open Forum.



## Appendix 1 Accounts for previous month

|                     |             |              |                  |
|---------------------|-------------|--------------|------------------|
| Current a/c 31 Aug: | £ 11,443.82 | Reserve a/cs | £ 24,037 & 1,942 |
| Cashbook:           | £ 11,443.82 | Income:      | 90.38 + 3.39 int |

## Appendix 2 Payments

|                         |          |                |
|-------------------------|----------|----------------|
| Clerk expenses          | £ 30.34  | LGA 1972 s 111 |
| Clerk net pay September | £ 402.20 | LGA 1972 s 111 |
| HMRC income tax         | £ 113.44 | LGA 1972 s 111 |
|                         | £        | LGA 1972 s 111 |
|                         | £        | LGA 1972 s 111 |

## Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

### **FOR PC CONSULTEE comment, or noting:**

**25/02602/DIS** - Antrobus Parish Hall School Lane, CW9 6LB - Discharge of conditions 3 (habitat management plan), 8 (surface water drainage) and 9 (protection of trees) of 24/02436/FUL – **APC SUPPORT application**

**25/02297/FUL** - The White House Hollins Lane, CW9 6NL - Change of use of the land and garage to residential annexe and storage, ancillary to The White House. Alterations to doors and windows and installation of rooflights – **With the proviso that a covenant requires the annexe to remain part of The White House property, APC offers no objection**

### **CWAC DECISIONS MADE (SINCE LAST MEETING):**

**24/02436/FUL** - Antrobus Parish Hall School Lane, CW9 6LB - Erection of new Community Hub, including shop, post office, café and meeting space. Amendments to landscaping, parking and access – **CWAC APPROVED**

**25/00674/FUL** - Flash Farm Flash Lane, CW9 6JX - Erection of agricultural building – **Application withdrawn**

### **AWAIT CWAC DECISION: 2**