

**Minutes of The Meeting of Antrobus Parish Council
on Monday 20 Jan 2025 at 7:15pm at St Marks Church**

Present

Mr S Batey (Chair)	Mrs H Metcalfe (Vice chair)	Mrs C Bunn
Mr M Walsh	Mr J Bloor	Mr P Harrison.
Mrs L Patelaros	Miss L Merry (New Clerk)	Mr S Palmer (Clerk)

The meeting started at 7:15pm

Open forum. None

- 1. Apologies for unavoidable absence** were received from Mr A Dunkley, Mr C Wright, and Cllr P Marshall (Ward)
- 2. Members' Declarations of Interest** - none
- 3. Minutes of the meeting** on 18 Nov 2024 - **(25/01) RESOLVED** to accept the minutes as a correct record of the meeting.
- 4. Matters Arising**
 - 4.1 Old Orchard Road surface - no further update
 - 4.2 Damaged Traffic bollards - Replacements up to £100 to be purchased **(25/02) RESOLVED.**
 - 4.3 Village shop & tearoom – Village Hall have resubmitted an amended application. Council to comment in support of application.
- 5. Ward Councillors** - none
- 6. Planning**
 - 6.1. **(25/03) RESOLVED** to make Planning comments (appendix 3).
 - 6.2. Enforcement – none.
- 7. Highways –**
 - 7.1. Property Flooding incident 6am 1 Jan. Clerk to report incident to CWAC. Clerk to write to CWAC for a response on the survey undertaken
 - 7.2. Frandley bus stop – The New bus route is unable to be altered by bus services. Affected resident to be updated.
 - 7.3. Gibb Hill drainage obstruction - reported to highways.
- 8. Open Forum** - no issues.
- 9. Playground & Defibrillator**
 - 9.1. Weekly Inspections – Park bench varnish is flaking.
 - 9.2. Defibrillator - New pads have been installed and expiry date on the system to be updated.
- 10. Grants** - Antrobus School - **(25/04) RESOLVED** to donate £432 for the tree works on the school grounds and recover £332, through the Members Budget.
- 11. Community Emergency Plan** - contact names to be updated.

12. Clerk recruitment – (25/05) RESOLVED to ratify the appointment of Lucy Merry as the new clerk from 1 Jan 2025 at 35 hours/month on pay rate SCP12.

13. Accounts, Finance & Legal

- 13.1. The accounts in Appendix 1 were noted.
- 13.2. Payments list Appendix 2 - **(25/06) RESOLVED** to approve.
- 13.3. Amendment of standing orders: Pay for the new clerk from Jan and pay for the outgoing clerk ending 1 March, and Office Allowance for the new clerk and ending for outgoing clerk - **(25/07) RESOLVED** to approve.
- 13.4. Providing a contract of employment and the appropriate pension correspondence - **(25/08) RESOLVED** to approve.
- 13.5. Applying for full banking access with NatWest for the new clerk and removing C Bailey and S Palmer as signatories (S Palmer when the new clerk is up and running) - **(25/09) RESOLVED** to approve.
- 13.6. Outsourcing payroll and new phone - Clerk to explore further and bring back to Council.

14. Representatives & Working Groups - Nothing to report.

15. Notable Correspondence.

An invitation to meeting with the new PCC Dan Price on 22 Jan. Village communications was discussed – no action. Correspondence from a villager was discussed – response given.

The Meeting ended at 9:00pm

The next meeting of the Parish Council will be **held on Monday 17th Feb 2025 at 7.15 pm** at Antrobus St Marks Church, starting with an Open Forum.

Appendix 1 Accounts for previous month

Current a/c 31 Dec:	£ 6,721.99	Reserve a/cs	23,633.44 & 1,927.42
Cashbook:	£ 6,721.99	Income:	Interest 61.17 & 2.28

Appendix 2 Payments

Pre-authorized: Defib Store Ltd – Cardiac Science Powerheart G3 Defibrillator pads & carriage	£ 64.80	LGA 1972 s 111
Pre- authorized: Vision ICT email address pro-rata'd to May 2025 £30.00 x 2	£ 30.00	LGA 1972 s 111
Outgoing Clerk's expenses	£ 41.23	LGA 1972 s 111
New Clerk's expenses including netpay	£ 425.10	LGA 1972 s 111
Donation to school (up to)	£ 432.00	LGA 1972 s 142

Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]



FOR PC CONSULTEE comment, or noting:

24/02436/FUL Antrobus Parish Hall, School Lane, CW9 6LB - Erection of new community hub, shop, post office, café and meeting space. **PC: Support application. 20 Jan 25**

24/01687/FUL Antrobus Bark Park Keepers Lane CW9 6NP - Agricultural building. **PC: Further clarification to be sought on utility services needed and the impact if so. 20 Jan 25**

24/03740/HHE (HHE = GPD Larger house extension) Fields Farm Northwich Road CW9 6JB - Single Storey Rear Extension. **PC: No objection 20 Jan 25**

24/03532/FUL Laurel Farm Reedgate Lane CW9 6NT - Single storey extension of existing outbuilding. **PC: No objection 20 Jan 25**

24/03417/FUL Land at Grid Ref 365187 379445 Knutsford Road - Change of use of the land to equestrian use. Retrospective construction of hardstanding access and turning head, and erection of twin mobile field shelter, mobile field shelter with tack room. Erection of a Hay barn / store, and parking for a muck trailer. **PC: No objection. 20 Jan 25**

24/03322/LBC Crowley Lodge Lodge Lane CW9 6NR - Listed building consent for replacement windows and doors. **PC: No objection 20 Jan 25**

CWAC DECISIONS MADE (SINCE LAST MEETING):

24/03002/DIS - Paynes Farm, Reed Lane, CW9 6JL - Application to discharge condition 3 of planning consent ref 24/00284/LBC - **CWAC Approved 11 Nov 24**

24/02775/AGR - Land at Caldwell's Gate Lane Antrobus - **CWAC Approved 18 Nov 24**

24/02675/FUL The Old Pump House, Reed Lane, Antrobus, CW9 6JL - Demolition of conservatory
CWAC Approved 29 Nov 24

AWAIT CWAC DECISION: 15