

**Minutes of The Annual Meeting of Antrobus Parish Council
on Monday 20 May 2024 at St Marks Church**

Present

Mr S Batey (Chair) Mrs H Metcalfe Mr A Dunkley
Mrs C Bunn Mr C Wright Mr P Harrison
Mr J Bloor Mr M Walsh Cllr P Marshall (Ward)
Mr S Palmer (Clerk)

The meeting followed on after the 7:15pm Annual Parish Meeting
Open forum - 4 villagers attended.

1. Election of Chairman

(24/29) RESOLVED to elect S Batey as Chairman and receive the Chairman's Declaration of Acceptance of Office. Carol Bailey was thanked for over 6 years of service and has resigned from the PC.

2. Election of Vice-Chairman

(24/30) RESOLVED to elect H Metcalfe as Vice-Chair and receive the Vice-Chair's Declaration of Acceptance of Office

3. Apologies for unavoidable absence - none

4. Members' Declarations of Interest were received

5. (24/31) RESOLVED to elect the following groups and representatives

Working Groups:

Finance (S Batey, A Dunkley, C Bunn, Clerk)

Planning (S Batey, A Dunkley, C Wright, Clerk)

Community Emergency Plan (J Bloor, A Dunkley, Village Hall member)

Media & Communications (H Metcalfe, P Harrison, C Bunn, S Batey, Clerk)

Land Drainage (C Wright, A Dunkley, villager, Clerk)

Highways & Potholes (M Walsh, J Bloor, S Batey)

Warmspaces (C Bunn, P Harrison)

Representatives for organisations:

Village Hall (S Batey (interim)) Burleymen (C Wright, C Bunn)

Defibrillator checking (H Metcalfe, Clerk) ChALC (S Batey)

Playground (H Metcalfe, C Bunn, C Wright) Homewatch (P Harrison)

The meeting continued with the monthly meeting:

6. Minutes of the meeting held on 15 Apr 2024 - **(24/32) RESOLVED** to accept the minutes as a correct record of the meeting.

7. Matters Arising

=Gulley map - is now live. PC to be sent the link

=Litter pick - wash up and plan next year - deferred to next meeting.

- =Leaves clearance working party - set for early Autumn.
- =Pothole spreadsheet - some streets un-allocated.
- =Flood prevention - CWAC investigation of gulleys awaited. Chase.
- =Gibb Hill pavement - work on worklist. UU to investigate leak.
- = Knutsford Rd Broken pavement - fixed, possibly by landowner.
- = Hollins Lane flooding - Ward Cllr to chase CWAC inspection

8. Ward Councillors

- 8.1. A report from a Ward Councillor was received: New Police Crime Commissioner elected: Dan Price. Member budgets opening soon. CWAC is pushing for the CAT9 bus service to come through the village centre.
- 8.2. Settlement plan boundary changes - Ward Cllr knows of none.

9. Planning

- 9.1. **(24/33) RESOLVED** to make Planning comments - appendix 3.
- 9.2. Enforcement – 2 locations need a planning application. Letters sent to one location. Burleyman to visit another.

10. Highways –

- 10.1. Women's Tour of Britain - road closure 8 June
- 10.2. Grass verges - PC has requested to hold off cutting in May
- 10.3. Gibb Hill repairs hold up - **(24/34) RESOLVED** to write a letter of complaint to the Chief Executive of UU to ask why no action has been taken to date, in conjunction with Comberbach PC.

11. Open Forum / Annual Parish Meeting - concerns about the Foxley Brow House planning application were discussed. See appendix 3.

12. Playground & Defibrillator

- 12.1. Weekly Inspections – no issues. For some reason March and April weekly reports have been lost online.
- 12.2. **(24/35) RESOLVED** to apply for a member budget for the slide
- 12.3. **(24/36) RESOLVED** to accept the Massey & Harris quote for supplying the Slide
- 12.4. Slide painting - the need for it depends on lead time.

13. Consultations - Committee on Standards in Public Life. Dog control. Local plan drop-in event for councillors only 4 June.

14. Community build (CRtBO) - Village hall is considering if it continues and/or a normal planning application is submitted.

15. Accounts, Finance & Legal

- 15.1. The accounts in Appendix 1 were noted.
- 15.2. **(24/37) RESOLVED** to approve the payments list Appendix 2.
- 15.3. **(24/38) RESOLVED** to note the Internal Auditors report 2023-24. No actions required.

15.4. For the Annual Governance and Accountability Return (AGAR) Part 2 for the year ended 31 March 2023, **(24/39) RESOLVED** to approve:

- a) the Certificate of exemption which avoids a limited assurance review by the External Auditor.
- b) the Annual Governance statement and the Accounting Statements.

15.5. **(24/40) RESOLVED** to continue to approve delegating comment on specified types of development to the proper officer, with advice from the Planning Working Group.

16. Insurance - (24/41) RESOLVED to approve the annual insurance from 1 June 2024 (part 2 of a 3 year agreement).

17. Vacancy - The new vacancy will be advertised and filled by co-option after the standard CWAC timeline has elapsed.

18. Website

18.1. The Website was reported as down over a weekend

18.2. A move to a gov.uk website domain will be further looked into.

19. Representatives & Working Groups - To receive reports: The first AGM of the newly set up Village Hall CIO has been successfully held.

20. Notable Correspondence.

MAN_Community Flyer_Spring 2024, Neighbourhood Watch Our News May 2024. Peak Cluster Newsletter (Low Carbon pipeline).

The Meeting ended at 9:05pm

The next meeting of the Parish Council will be **held on Monday 17 June 2024 at 7.15 pm** at Antrobus St Marks Church, starting with an Open Forum.

Appendix 1 Accounts for previous month

| | | | |
|--------------------|-------------|--------------|----------------------------------|
| Current a/c 3 May: | £ 18,441.12 | Reserve a/cs | £ 23,143 & 1,909 |
| Cashbook: | £ 18,441.12 | Income: | Precept £12,400 & 66.76+2.50 int |

Appendix 2 Payments

| | | |
|--|----------|----------------|
| Clerk – expenses | £ 24.19 | LGA 1972 s 111 |
| JDH Business. Services Ltd – internal audit | £ 330.00 | LGA 1972 s 111 |
| Clear Council (formerly BHIB) - Annual insurance | £ 608.00 | LGA 1972 s 111 |
| Carol Bailey - Pots | £ 33.69 | LGA 1972 s 111 |
| St Marks church - for graveyard gardening | £ 300.00 | LGA 1972 s 111 |

Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE comment, or noting:

ANTROBUS PC MEETING MINUTES 20 MAY 2024

23/03826/FUL Foxley Brow House School Lane CW9 6LB - Change of use of barn to allow continued use for agricultural storage and occasional use as a wedding barn (retrospective), modification to existing access and associated works - PC 15/01/24 No objection. - PC 22/5: Antrobus Parish council has received more information and have concerns about the following:

- The barn is in a courtyard which shares a single thickness block boundary wall with the neighbours.
- It has a concrete floor so soundproofing is minimal
- The noise has not been contained within the barn, which has open sides/doors.
- The noise has been high enough to be very unpleasant, across a considerable time period from 2pm - 12 midnight.
- Some evidence numbers of people have reached 150.
- There is no photographic evidence the site notice was put up.

However if planning is approved, we ask that conditions are set that limit the impact on residential amenity (no guests, hours, decibels, frequency of events).

24/00953/FUL Fosshey Stables Keepers Lane - Erection of a hay barn, block of 5 stables and relocation of existing muck heap. - PC 22/5: The Parish council has no objection.

24/01121/AGR Land At Arley Road Antrobus Northwich - Erection of an agricultural building with yard area and access track - PC 22/5: No comment.

CWAC DECISIONS MADE (SINCE LAST MEETING):

24/00283/FUL and LBC Paynes Farm Reed Lane Antrobus Northwich CW9 6JL - Demolition of existing porch, lean-to kitchen and WCs, erection of porch and Proposal: single storey side extension, replacement windows, associated landscaping including new stone drive and stone patio and borders - PC 18/3/24: No objection. 26/4/2024 CWAC: Approved

23/01615/FUL Crowley Lodge Lodge Lane CW9 6NR - Demolition of existing barn in ancillary residential use and replacement with ancillary outbuilding – PC 19/6: No objection. CWAC May: Approved.

24/00801/NMA Crowley Lodge Lodge Lane CW9 6NR - Non material amendment to application 21/01065/FUL - Removal of the existing hedgerow (15 Mar) 14/4 PC: No action. CWAC May: Approved.

AWAIT CWAC DECISION: 16