

Summons to a Meeting of Antrobus Parish Council

**Agenda for The Annual Meeting of Antrobus Parish Council  
on Monday 19 May 2025 at 7:15pm at St Marks Church**

This meeting will follow on after the 7:15pm Annual Parish Meeting. All councillors will be asked to update a declaration of members interests.

**1. Election of Chairman**

To elect a Chairman and receive the Chairman's Declaration of Acceptance of Office

**2. Election of Vice-Chairman**

To elect a Vice-Chairman and receive the Vice-Chairman's Declaration of Acceptance of Office

**3. To receive apologies for unavoidable absence**

**4. To receive Members' Declarations of Interest**

**5. To elect the following groups and representatives**

**Working Groups:** (24-25 appointments shown)

Finance (S Batey, A Dunkley, C Bunn, Clerk)

Planning (S Batey, A Dunkley, C Wright, Clerk)

Community Emergency Plan (J Bloor, A Dunkley, Village Hall member)

Media & Communications (H Metcalfe, C Bunn, S Batey, Clerk)

Land Drainage (C Wright, A Dunkley, villager, Clerk)

Highways & Potholes (M Walsh, J Bloor, S Batey)

Warmspaces (C Bunn)

**Representatives for organisations:**

Village Hall (S Batey, C Bunn)

Burleyman (C Wright, C Bunn)

Defibrillator checking (H Metcalfe, Clerk)

ChALC (S Batey)

Homewatch (formerly P Harrison)

Playground Inspections (H Metcalfe, C Bunn, C Wright)

The meeting continues with the monthly meeting agenda:

**6. To approve minutes of the meeting held on 28 Apr 2025**

**7. Matters Arising**

= Knutsford Rd Broken pavement - CWAC

= Bridleway signage

= Landowner contact re the Boyd walk

= Cat 9 bus not stopping in Antrobus village for school children

= School yellow lines

= Traffic jam caused by Car boot sale on A559 in Lower Stretton

= Finger post clean

= Playground equipment

**8. Ward Councillors** - To receive a report from a Ward Councillor.

**9. Planning**

- 9.1. To consider planning applications to the date of the meeting and note PWG comments and CWAC decisions (appendix 3).
- 9.2. Enforcement – any correspondence
- 9.3. Question of change of use from agricultural field to sports facility
- 9.4. To note hedge planting outside boundary wall of house and potential traffic obstruction

**10. Highways –**

- 10.1. A559 S bend
- 10.2. New Highways concerns

**11. Open Forum / Annual Parish Meeting** - to discuss any issues.

**12. Playground & Defibrillator**

- 12.1. Weekly Inspections – update.

**13. Accounts, Finance & Legal**

- 13.1. To note the accounts in Appendix 1
- 13.2. To consider the payments list Appendix 2.
- 13.3. To note the Internal Auditors report 2024-25 and agree actions
- 13.4. For the Annual Governance and Accountability Return (AGAR) Part 2 for the year ended 31 March 2025 to approve:
  - a) the Certificate of exemption which avoids a limited assurance review by the External Auditor.
  - b) the Annual Governance statement and the Accounting Statements.

**14. Insurance** - To consider the annual insurance from 1 June 2025

**15. Vacancy** - To consider filling the vacancy by co-option

**16. Representatives & Working Groups** - To receive reports: Finance, Facebook/Whatsapp, Village Hall incl. shop development, Police/PCSO, ChALC, Training, Warm spaces, any other groups. Representative for Village Hall Mgmt Committee.

**17. Notable Correspondence.**

Request from Antrobus Community Trust to facilitate a resuscitation and defibrillator course for the benefits of village residents– up to 25 candidates

Lucy Merry 12 May 2025

To record your apologies and reasons for unavoidable absence please contact me on 07471193876 or email [clerk@antrobus-pc.gov.uk](mailto:clerk@antrobus-pc.gov.uk)

## ANTROBUS PC MEETING AGENDA 20 MAY 2024

### Appendix 1 Accounts for previous month

Current a/c 30 Apr:	£ 14,563.21	Reserve a/cs	£ 23,848 & 1,935
Cashbook:	£ 14,563.21	Income:	Precept £12,710 & 52.22+1.94 int

### Appendix 2 Payments

Clerk – net pay	£ 402.20	LGA 1972 s 111
Clerk expenses	£ 26.34	LGA 1972 s 111
JDH Business. Services Ltd – internal audit	£ 348.00	LGA 1972 s 111
Clear Council (formerly BHIB) - Annual insurance	£ 717.82	LGA 1972 s 111
St Marks mowing	£ 300.00	LGA 1972 s 111

### Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

**FOR PC CONSULTEE comment, or noting: NONE**

#### **CWAC DECISIONS MADE (SINCE LAST MEETING):**

25/00967/PDR - Land Off Sandiway Lane - Change of use from agricultural barn to workshop – CWAC DECISION- Prior Approval Requires Permission - Tue 06 May 2025

24/03756/LBC - Crowley Lodge Lane, CW9 6NR - Replacement windows and doors – CWAC APPROVED Thu 08 May 2025

24/03322/LBC - Crowley Lodge Lane, CW9 6NR - Replacement windows and doors – CWAC APPROVED Thu 08 May 2025

25/01434/CCS - Land To The East of New Farm House Arley Road - Notification of intention to issue Exemption Certificate. CWAC Notification Closed. Fri 02 May 2025

25/00902/PDQ - Crowley Moss Barn Arley Road - Proposed conversion of existing steel framed agricultural building to 1 dwellinghouse not exceeding 150sqm floorspace including new exterior walls and roof, windows and doors and utility connections. CWAC Prior Approval required and refused. Wed 30 Apr 2025

24/01878/FUL - Range Head Farm Reedgate, CW9 6NT - Construction of tennis court & erection of storage shed to rear of field - Part retrospective - CWAC REFUSED. Fri 02 MAY 25

24/01743/FUL - Sevenoaks Farm Northwich Road, CW9 6JB - Partial removal of existing hedgerow and erection of new gate posts and automated gates, works include widened access onto highway – CWAC APPROVED Tue 29 APR 25

**AWAIT CWAC DECISION: 4**