

Summons to a Meeting of Antrobus Parish Council

**Agenda for The Meeting of Antrobus Parish Council  
on Monday 20 Jan 2025 at 7:15pm at St Marks Church**

- 1. To receive apologies for unavoidable absence**
- 2. To receive Members' Declarations of Interest**
- 3. To approve minutes of the meeting** held on 18 Nov 2024
- 4. Matters Arising**
  - =Old Orchard road surface
  - =Damaged Traffic bollards - arrange replacements.
  - =Village shop & tearoom - update
- 5. Ward Councillors**
  - 5.1. To receive a report from a Ward Councillor.
- 6. Planning**
  - 6.1. To consider planning applications to the date of the meeting and note PWG comments and CWAC decisions (appendix 3).
  - 6.2. Enforcement – any correspondence.
- 7. Highways –**
  - 7.1. Property Flooding incident 6am 1 Jan
  - 7.2. New Highways concerns
  - 7.3. Frandley bus stop
  - 7.4. Gibb Hill drainage obstruction
- 8. Open Forum** - to discuss any issues.
- 9. Playground & Defibrillator**
  - 9.1. Weekly Inspections – update.
  - 9.2. Defibrillator - update on new pads
- 10. Grants** - Antrobus St Marks Primary School - tree felling
- 11. Community Emergency Plan** - update contacts & re-issue
- 12. Clerk recruitment** - to ratify the appointment of Lucy Merry as the new clerk from 1 Jan 2025 at 35 hours/month on pay rate SCP 12.
- 13. Accounts, Finance & Legal**
  - 13.1. To note the accounts in Appendix 1
  - 13.2. To consider the payments list Appendix 2
  - 13.3. To consider amending standing orders: pay for the new clerk from Jan and pay for the outgoing clerk ending 1 March, and Office Allowance for the new clerk and ending for outgoing clerk.
  - 13.4. To consider providing a contract of employment and the appropriate pension correspondence.
  - 13.5. To consider applying for full banking access with NatWest for the new clerk and removing C Bailey and S Palmer as signatories (S Palmer when the new clerk is up and running).

## ANTROBUS PC MEETING AGENDA 20 JAN 2025

13.6. To consider outsourcing payroll

**14. Representatives & Working Groups** - To receive reports: Finance, Facebook/Whatsapp, Village Hall incl. shop development, Police/PCSO, ChALC, Training, Warm spaces, any other groups. Representative for Village Hall Mgmt Committee.

**15. Notable Correspondence.**

A meeting with the PCC Dan Price 22 Jan.

Lucy Merry 14 Jan 2025

To record your apologies and reasons for unavoidable absence please contact me on 01606 891462 or email clerk@antrobus-pc.gov.uk

Appendix 1 Accounts for previous month

Current a/c 5 Jan:	£ 6,721.99	Reserve a/cs	23,633.44 & 1,927.42
Cashbook:	£ 6,721.99	Income:	Interest 61.17 & 2.28

Appendix 2 Payments

Pre-authorized: Defib Store Ltd – Cardiac Science Powerheart £ 64.80 G3 Defibrillator pads & carriage	£ 64.80	LGA 1972 s 111
Pre-authorized: Vision ICT email address pro-rata'd to May 2025 £ 30.00 x2	£ 30.00	LGA 1972 s 111
Outgoing Clerks expenses	£ 41.23	LGA 1972 s 111
New Clerks' expenses including netpay	£ 425.10	LGA 1972 s 111

Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

**FOR PC CONSULTEE comment, or noting:**

24/01687/FUL Antrobus Bark Park Keepers Lane CW9 6NP - Agricultural building

24/03740/HHE (HHE = GPD Larger house extension) Fields Farm Northwich Road CW9 6JB - Single Storey Rear Extension

24/03532/FUL Laurel Farm Reedgate Lane CW9 6NT - Single storey extension of existing outbuilding

24/03417/FUL Land at Grid Ref 365187 379445 Knutsford Road - Change of use of the land to equestrian use. Retrospective construction of hardstanding access and turning head, and erection of twin mobile field shelter, mobile field shelter with tack room. Erection of a Hay barn / store, and parking for a muck trailer. Jan 2025 PC: No objection.

24/03322/LBC Crowley Lodge Lodge Lane CW9 6NR - Listed building consent for replacement windows and doors.

**CWAC DECISIONS MADE (SINCE LAST MEETING):**

24/03002/DIS - Paynes Farm, Reed Lane, CW9 6JL - Application to discharge condition 3 of planning consent ref 24/00284/LBC - **CWAC Approved 11 Nov 24**

24/02775/AGR - Land at Caldwell's Gate Lane Antrobus - **CWAC Approved 18 Nov 24**

24/02675/FUL The Old Pump House, Reed Lane, Antrobus, CW9 6JL - Demolition of conservatory **Approved 29 Nov 24**

**AWAIT CWAC DECISION: 15**