

Antrobus Parish Council

Policy for the awarding of grants

Set out below are the aims and conditions of grant aid to local organisations by Antrobus Parish Council

Who can apply?	Voluntary and community groups and organisations within the parish of Antrobus.
What can it be used for?	<ul style="list-style-type: none"> • To benefit the Parish as a whole or a significant number of residents. • To enable local people to participate in voluntary groups and activities • To help voluntary and community groups benefit community life. • To ensure the provision of services, needed by the Antrobus residents, via the voluntary sector • To support organisations which meet the needs of people experiencing social and economic difficulties. • To ensure that there is equality of access for all residents to the services the applicant provides. • To improve or enhance the local environment.
What/who is excluded from applying to the grant scheme?	<ul style="list-style-type: none"> • Organisations that do not provide a service to the community of Antrobus. • General national appeals or charities • Statutory organisations • Political groups or activities promoting political beliefs • Religious groups or the promotion of religious beliefs unless for the purposes of maintaining buildings or items which are part of the local heritage. • Arts & sports projects with no community or charitable element. • Retrospective applications

How often can the same organisation apply?	<ul style="list-style-type: none"> • Not more than once for the same project or activity in the same year. Amounts up to £250.
General principles	<ul style="list-style-type: none"> • Assistance will be given on the basis of need, merit, contribution to the local community and availability of funds • Applicants must clearly show how any assistance given will benefit the people or the environment in the parish. • There can be no presumption that funding will continue on a year to year basis, nor that making an application means any grant will be made.
General points	<ul style="list-style-type: none"> • Upon completion of the project the Council requires a written statement of how the grant was used. • Applications demonstrating support from other organisations will be more likely to succeed • Where applicable the Council should be given credit for supporting the project. • Payments can only be made to organisations or partnerships not to individuals • The Council reserves the right to see the organisations accounts and may require supplementary information to support the application. • Unspent monies must be returned to the Council
Process	<ul style="list-style-type: none"> • All applications must be made either on the Grant Application Form or by other means providing the same information • All applications will be considered by the Council. • Applicants will be advised in writing which meeting will consider the application and will be advised of the decision within 5 days of the meeting.

Antrobus Parish Council

Grants Application Form

Project title:			
Organisation's Name:			
Applicant's Name:			
Address:			
Telephone	Mobile	e-mail	
Estimated cost of project:			
Description	Materials	Labour	Total
Sub-total			
VAT (if applicable)			
TOTAL			£

Details of contributions from other organisations?	
	£
Total amount of grant applied for, Cheque payable to	£

Project Description:

Please set out what your project aims and objectives are as clearly as possible – you may continue on a separate sheet if necessary

Signed on behalf of the applying organisation:	
Dated:	Position:
<p><i>When you have read the attached policy and completed the Application Form please return it to the Clerk to the Council – Simon Palmer (01606 891462 or antrobuspc@yahoo.co.uk)</i></p>	