



# Antrobus Parish Council Community Emergency Plan

## including Flood Action Plan

Version 1.3.4 Jan 2025

**If you are in immediate danger call 999, else 101**

### Plan distribution list

Name	Role	Phone / email address	Issued
n/a	Duty Emergency Planning Officer	Cheshire West public 24 hours number: 0300 123 7035 emergencyplanningteam@cheshirewestandchester.gov.uk	
Julie Barnard	Joint Cheshire Emergency Planning Team	(Non-emergency Queries) 07831 952937 Julie.Barnard@cheshiresharedservices.gov.uk	
Flood Mgmt Team	CWAC Lead Local Flood Authority team	<ul style="list-style-type: none"> <li>FloodInvestigation@cheshirewestandchester.gov.uk (flood reporting)</li> <li>LLFAPanningApps@cheshirewestandchester.gov.uk (Planning services - note: not the same as the emergency planning team above)</li> </ul>	
Andy Dunkley	Local Flood Warden	01565 777367 / 0770 2559622 andy.dunkley@btinternet.com	
Simon Batey	Community Emergency Coordinator (CEC)	07811 181205 pcchair@antrobus-pc.gov.uk	
n/a	Environment Agency:	Floodline - 0345 988 1188 Environment Incident Hotline - 0800 80 70 6	
n/a	Editor of this document	Clerk of the Parish Council e: clerk@antrobus-pc.gov.uk	

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(Note: underscored words/numbers are redacted on the published website version.)

### Plan amendment list.

Version	Date amended	Details of changes made	Changed by
1	15 Nov 2021	Creation & approval	Carol Bailey
1	12 Jan 2022	Review at PC meeting	Carol Bailey
1.1	31 Jan 2022	Versions, Appendix, Telephone tree, Distn list	The Clerk
1.2	Nov 2022	Contacts, Risk assessment, list of orgs, introduction	The Clerk (July 2022 mins)
1.3	Mar 2023	Local skills & resources updated. 1.3.1 not issued.	Community Emergency Grp
1.3.2	July 2023	Names added.	Community Emergency Grp
1.3.3	Dec 2024	Names changed	Antrobus PC clerk
1.3.4	Jan 2025	New editors email	Antrobus PC clerk

Date of next revision: June 2025 (annually)

**Filing Note:**

The Filename for the master document is: 'Antrobus CEP v1.x'.doc or .pdf

The FAP, if published as a separate document, will be named Antrobus Flood Action Plan FAP vy.y.pdf where y.y is the version number shown in the appendix. Any contact details that are underlined (pages 4&9) will be redacted before publishing on the internet and the word 'redacted' added to the filename.

## Introduction

Communities will benefit from using their own resources in an emergency. They have local knowledge and can act faster. Emergency services will prioritise danger to life, and in wide area emergencies they may delay in their response. Experience has shown that communities that have spent time planning for emergencies are better able to cope.

## Aims and objectives

Antrobus Parish Council maintains this document to increase the short term resilience of the community in the event of any type of emergency. It will do this by:-

- Enabling the community to respond effectively
- Identifying key resources in the community that can assist
- Identify hazards and ways to mitigate them
- Identify vulnerable people in the community

## Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
There is a considerable distance of fields that climb up from the village hall playing fields to Antrobus Arms and the junction with A559. Rain water therefore runs downs to the village and the existing drainage is unable to cope with the flow of water.	<ul style="list-style-type: none"> <li>○ Flooding centre of village, some gardens in The Old Orchard and the rear of some gardens in Knutsford Road</li> <li>○ Blocked access to village hall</li> <li>○ Damage to property</li> </ul>	<ul style="list-style-type: none"> <li>○ Encourage landowners to improve flood defences</li> <li>○ Work with local emergency responders to see if they can help with the distribution of flood warnings and any evacuation and rest centre establishment required</li> <li>○ Receive from CWAC a report on mitigating flood risk.</li> <li>○ Identify vulnerable residents</li> <li>○ Identify buildings for refuge</li> <li>○ Notify residents on village webpage/facebook/Whatsapp of location of local equipment hub stocking sandbags etc</li> </ul>
Prolonged electricity cut or disruption in water supply	Lack of heat, light, water.	<ul style="list-style-type: none"> <li>• Identify vulnerable residents</li> <li>• Identify buildings for refuge</li> </ul>
Extreme weather	Hazards from ice and snow	<ul style="list-style-type: none"> <li>• Identify vulnerable residents</li> <li>• Clear snow and ice from paths</li> </ul>
	Extreme heat	<ul style="list-style-type: none"> <li>• Check on vulnerable residents</li> </ul>
Disease	Isolation of those affected	<ul style="list-style-type: none"> <li>• Help to those in isolation (shopping)</li> <li>• Communication via social media</li> </ul>

### Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	Available?
First aider	Helen Metcalfe	01606 892711 07740862902		When required
First aider	Helen Vanek	07814 657459		When required
Tractor driver	Andy Dunkley	01565 777367 07702 559622		When required
Tractor driver	Chris Wright	07779 722661		When required
Water / food Supplies	Village Shop	07938 703463 antrobuscommunityshop@gmail.com		Shop hours
Chain saw owner /tree surgeon	Dennis Deakin	07732 123234		When required
School access.	Caretaker	07786 822700		

### Key locations identified with emergency services for use as places of safety

Building	Location	Use in an emergency	Contact key holder
Village Hall	Knutsford Road	Rest place/ safe place	Brian Taylor. 01606 891860. 07484 288866
St Marks Church	Knutsford Road	Rest place/safe place	01565 777227
Methodist Chapel	Barbers Lane	Rest place/safe place	Ann Bolshaw 01565 777454

### Community organisations that may be helpful in identifying vulnerable people

Organisation	Name and role of contact	Phone number
St Marks Primary School	Rhian Perry, Headteacher	01606 668340
St Marks Parish Church		01565 777227
Antrobus Methodist Chapel	Ann Bolshaw	01565 777564

### Emergency contact list (if flooding see appendix)

<b>Name:</b> Simon Batey (for non-flooding incidents)
<b>Title:</b> Community Emergency Coordinator/ Chair Antrobus PC (APC)
<b>24hr telephone contact :</b> 07811 181205
<b>Email:</b> pcchair@antrobus-pc.gov.uk
<b>Address:</b> Arley Cottage, Pools Platt Lane, Antrobus, CW9 6JU
<b>Name:</b> Simon Palmer
<b>Title:</b> Villager, former parish council clerk
<b>24hr telephone contact:</b> 01606 891462 /
<b>Email:</b>
<b>Address:</b> 1 Merryfall Cottages Goosebrook Lane Higher Whitley WA4 4PT

### Telephone tree Community Emergency Group

For non-flood incidents, the phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on, until the tree is complete.

**In the case of flooding, use the flood emergency group contacts in the Appendix.**

Community Emergency Coordinator (CEC)

Simon Batey, Chair APC

07811 181205

Andy Dunkley, Councillor APC  
01565 777367 / 0770 2559622

Simon Palmer  
01606 891462 /

Brian Taylor  
01606 891860 / 07484 288866

## Activation triggers

Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable

1. When we get a flood warning or other bad weather warning  
*For Flood warning use appendix contact list*
2. When CWAC contacts the Community Emergency Coordinator (“CEC”) in the event of a bad weather warning
3. In the event of a major fire
4. When the police notify the CEC of a dangerous absconder
5. When the CEC is notified of a missing person

## First steps in an emergency

*Use this space to add steps to be followed when the plan is activated.*

	Instructions	Tick
1	Call 999 (unless already alerted) using what3words – fruitcake.giggle.efficient (save in the case of utilities’ cuts)	
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group	
4	Notify village facebook and Whatsapp of emergency	
5	If electricity outage call SP Networks <ul style="list-style-type: none"> <li>• 105</li> <li>• 0800 0015400</li> <li>• Priority services 0330 1010 167</li> </ul>	
6	If water issues call United Utilities 0345 672 3723 Priority services 0800 912 7240	
7	If flood alert activate Flood Action Plan – see Appendix	

## Community Emergency Group first meeting agenda

Date:                      Time:

Location:                Attendees:

1. What is the current situation?

**Location of the emergency. Is it near:**

- A school?    A vulnerable area?    A main access route?
- Type of emergency:
- Is there a threat to life?    Has electricity, gas or water been affected?

**Are there any vulnerable people involved?**

- Elderly.    Families with children

**What resources do we need?**

- Food?    Off-road vehicles?    Blankets?    Shelter?

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead for the agreed actions?

6. Any other issues?

### Actions agreed with emergency responders in the event of an evacuation

*Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.*

1. Help police/local authority with door knocking
2. Notify emergency services of places of safety
3. Tell emergency services who might need extra help to leave their home

### Arrangements for staying in contact if usual communications have been disrupted

Communication Type	Name of contact	Location
Door knocking	Community Emergency Group	See telephone tree

## Appendix – Antrobus Flood Action Plan (FAP)

*See contacts at the bottom of this page.*

### Prevention

- CWAC flood risk officer to inspect and identify existing flood defence weaknesses
- CWAC to agree, and ensure completion of , preventative measures in relation to flooding
- CWAC to inspect and clear gullies and drains every 6 months in accordance with publicised schedule and to notify the Parish Clerk when completed
- CWAC to increase sweeping of roads
- CWAC to increase sweeping of pavements on Knutsford Road
- CWAC to change solid drainage lids to lattice lids in the centre of the village

### Anticipation

- A local equipment hub has been located at the village hall in a lockable storage unit provided by Antrobus Parish Council and details provided on the village website, grapevine WhatsApp, and Facebook Group.
- Sandbags, cones and flood signs to be stored in the hub.
- Residents to contact the Antrobus village flood emergency group (see below), or CWAC, if sandbags required.
- To request sandbags from CWAC call 0300 123 7026 - option2
- An emergency WhatsApp group has been set up
- Identify vulnerable people and those who can assist them.
- Antrobus village flood emergency group to hold regular meetings to discuss and progress plan and to check contact details

### Action in the event of a weather warning being declared by Met Office or otherwise

- CWAC to provide contact details to Parish Clerk / Community Emergency Coordinator
- Emergency WhatsApp group to be activated ('Splash')
- CWAC to inspect gullies grids and drains
- Flood emergency group/ residents to check grids are clear of debris
- Flood emergency group if necessary to lift manhole on junction of School Lane and Knutsford Road
- Sand delivered to local equipment hub and Parish Clerk/Community Emergency Coordinator to be notified

### Contacts - Flood Emergency Group

#### Initial point of contact

Billy McCaffrey – 07709 868851 billym@ngtransport.co.uk

#### Local flood Wardens (continued over page)

Andy Dunkley - 01565 777367 / 07702 559622 andy.dunkley@btinternet.com

Brian Taylor - 07484 288866 brian.cathy@btinternet.com

Simon Batey - 01565 777206 / 07811 181205 sibat1502@gmail.com

Rebecca McCaffrey – 07541 185132 rmccaffrey@ngtransport.co.uk

Jon Bloor – 07900 957623

Kieran Mcleod – 07957 490366



Noel Ndlovu –  
Simon Palmer -

Rapid communication between the above is through a whatsapp group 'Antrobus splash'.

### **CWAC**

- Duty emergency planning officer (24 hours)  
emergencyplanningteam@cheshirewestandchester.gov.uk
- CWAC Lead Local Flood Authority team  
FloodInvestigation@cheshirewestandchester.gov.uk (flood reporting)
- Highways CWAC 0300 123 7036
- CWAC General helpline 0300 123 8123

**Whattthree words** for Antrobus village hall : fruitcake.giggle.efficient

**Plus Code** for Antrobus village hall:

Circulation:

Antrobus facebook, village grapevine whatsapp, Antrobus PC website; community emergency group; flood emergency group; parish councillors; village hall committee; hard copy at local equipment hub; update antrobus splash.

Review by Antrobus Parish Council with input from Antrobus village emergency group: annually in June.

Note : CWAC confirmation of adoption of actions to be undertaken by CWAC is awaited

### **Version history of the FAP (an appendix to the CEP)**

Version 2.1.3 Jan 2025 re-issue with CEP

Version 2.1.2 Dec 2024 Names changed

Version 2.1 July 2023 Added more names to flood emergency group

Version 2.0.1 Feb 2023 Added contact details

Version 2.0 Feb 2023 Rename Flood Emergency Group, sandbag request phone.

Version 1.2 Nov 2022 Contacts amended

Version 1.0. Oct 2021

Any contact details that are underlined will be redacted before publishing. A redacted version of the FAP is published on the web as an appendix in the Community Emergency Plan (CEP).